



AGENDA
Meeting No. 376
September 15, 2020

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Esteban Garcia
 - Emergency Response and Resources – Vacant (will seek replacement once in person meetings resume)
 - Public Education and Information – Connie Tilton
3. Old Business
 - HMEP Grant Update
4. New Business
 - LEPC Expenditure Report
 - Alertus System Maintenance Invoice - \$6,200 total but will be split between this LEPC and Chambers County LEPC. Need a motion to pay our portion (\$3,100)
 - Incidents To Report
5. Good and Welfare
6. Adjourn



Greater Baytown-Chambers County LEPC
205 East Wye Drive
Baytown, TX 77521

September 15, 2020

To: All LEPC Members
 RE: Minutes of Meeting No. 376 Held September 15, 2020

The following people attended the meeting:

Tony Irby	Andrew Ferry	David Alamia	Jamie Galloway	Kyle Bilnoski	Blake White
Connie Tilton	Dan Heiken	David Wade	Gerard Gutowski	James Shaw	Jim Smith
Herbert Johnston	Jesse Legros	Tammy Myers	Rick Deel	Rusty Pumphrey	Scott Pace
281-425-4093	281-515-4310	484-225-8654			

Meeting called to order.

August’s meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by David Alamia and seconded by Rusty Pumphrey. Motion carried.

Sub-Committee Reports:

- **Communications** – David Alamia
 *Updates have been made to the computer system for the sirens and are pretty much completed. There was an issue with them connecting to Alertus but Dan has a solution for that. The siren maintenance contract will be coming next month.
- **Planning** – Esteban Garcia: Nothing to report
- **Emergency Response and Resources** – Joey Melton is gone from his facility so we will seek an updated chair when in person meetings resume.
- **Public Education and Information** – Connie Tilton – Connie shared a presentation her intern put together for the SIP campaign. Campaign will have 3 phases which includes updated printed materials and video, equip certain residents with SIP kits and participating/hosting community events. The intern has already put together initial designs as well as a budget and timeline. Jamie Galloway agreed the presentation and strategy was well done. Connie also suggested hiring a 3rd party to do the campaign (possibly the intern). Misty will email out the presentation so everyone can look it over.

Old Business

- HMEP Grant Update – Grant approval is still a possibility, David is waiting to hear back from the State as to whether or not they will move forward.

New Business


- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for September. A motion to accept was made by Rusty Pumphrey and seconded by Connie Tilton. Motion carried.
- Incidents to Report: None

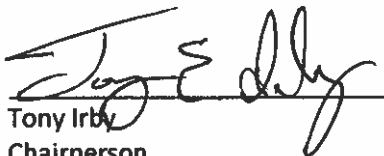
Good and Welfare

- Tony Irby – Wanted to remind everyone that even though Hurricane Sally missed us, we still need to stay prepared and have our plans in place.
- David Wade – David said it will be October before Lake Charles facilities can start back up. Power is a big issue and they need secondary power. He suggests taking this into consideration when making or updating your emergency plans. This situation definitely gave us new things to think about. The long term effects from this will be felt for a while. David also wanted to commend both David and Jamie for representing Baytown on the board.
- ExxonMobil had a pretty good exercise for their workplace violence drill. David asked for any lessons learned but they had not completed the AAR yet.

Motion to adjourn was made by Connie Tilton and seconded by Rusty Pumphrey. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

DEPOSITS**20-Sep**

Descriptions	Amount	Check #	Deposit Date
None			

Total	\$0.00
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EXPENSES

Descriptions	Amount	Check #	Date
Doordash Chickfila	\$74.21	CC	8/18/2020
Wix.com (Website Hosting)	\$181.86	CC	9/5/2020

Total	\$256.07
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Balance from <u>previous meeting</u>	\$115,009.00
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Balance as of 9/8/20	\$114,752.93
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