



**AGENDA**  
**Meeting No. 375**  
**August 18, 2020**

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
  - Communications – David Alamia
  - Planning – Esteban Garcia
  - Emergency Response and Resources – Vacant (will seek replacement once in person meetings resume)
  - Public Education and Information – Connie Tilton
3. Old Business
  - HMEP Grant Update
4. New Business
  - LEPC Expenditure Report
  - Incidents To Report
5. Good and Welfare
6. Adjourn



**Greater Baytown-Chambers County LEPC**  
205 East Wye Drive  
Baytown, TX 77521

August 18, 2020

To: All LEPC Members

RE: Minutes of Meeting No. 375 Held August 18, 2020

The following people attended the meeting:

|              |                |                 |                 |                |              |
|--------------|----------------|-----------------|-----------------|----------------|--------------|
| Tony Irby    | Dan Heiken     | David Alamia    | Jamie Galloway  | Esteban Garcia | Scott Pace   |
| Kiska Boyd   | David Shaw     | Connie Tilton   | Rick Deel       | Blake White    | David Wade   |
| Andrew Ferry | David Harmon   | Gerard Gutowski | Daniel Casillas | Chris Isaac    | Erik Pierce  |
| James Shaw   | Jeffery Choate | Jamie Galloway  | Mike Rasmussen  | Tammy Myers    | Michael Wong |
| 281-425-4093 | 281-515-4310   | 346-801-6226    | 484-225-8654    | 713-540-1137   | 832-537-3660 |
|              |                |                 |                 |                |              |
|              |                |                 |                 |                |              |

Meeting called to order.

July's meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Jeffery Choate and seconded by Esteban Garcia. Motion carried.

**Sub-Committee Reports:**

- **Communications** – David Alamia
  - \*Updates are being made to the siren computer by moving it to Windows 10.
  - \*Federal Signal license expired last month and was renewed. Dan Heiken is making updates to the computer.
- **Planning** – Esteban Garcia: Nothing to report
- **Emergency Response and Resources** – Joey Melton is gone from his facility so we will seek an updated chair when in person meetings resume.
- **Public Education and Information** – Connie Tilton – Connie has had an intern that has been working on a Public Education Campaign proposal for the grant money donated by ExxonMobil. The intern has put together a package that uses many avenues to reach those that may not be reached in any other way (elderly, Spanish speaking, etc.) Package will be presented to Jamie, David and Misty at the end of the month.

### Old Business

- HMEP Grant Update – Grant approval is still a possibility, David is waiting to hear back from the State as to whether or not they will move forward.

### New Business

- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for August. A motion to accept was made by Dan Heiken and seconded by Connie Tilton. Motion carried.
- Incidents to Report: None

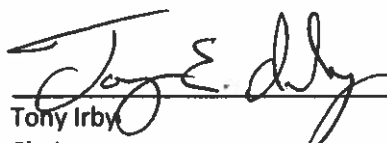
### Good and Welfare

- Tony Irby – Wanted to remind everyone that hurricane season is getting active. Make sure everyone is up to speed with their plans.
- David Wade – Wanted to thank ExxonMobil for donation.
- Mike Rasmussen – Wanted to update everyone on the restart of school. The new staff will be starting first, then the returning staff and finally the students will start with online school September 8<sup>th</sup>. For those who chose the face to face option, they will be starting in person at the end of September.
- Membership Dues – A list of those facilities that have not paid was sent out. Please get those paid if your facility is on that list.

Motion to adjourn was made by Connie Tilton and seconded by Scott Pace. Motion carried.

Signatures:

  
Misty Bridges  
Secretary

  
Tony Irby  
Chairperson

# LEPC Budget Report

20-Aug

## DEPOSITS

| Descriptions | Amount | Check # | Deposit Date |
|--------------|--------|---------|--------------|
|--------------|--------|---------|--------------|

|              |               |  |  |
|--------------|---------------|--|--|
| <b>Total</b> | <b>\$0.00</b> |  |  |
|--------------|---------------|--|--|

## EXPENSES

| Descriptions           | Amount   | Check # | Date      |
|------------------------|----------|---------|-----------|
| Misty Bridges July Pay | \$525.00 | 1105    | 7/28/2020 |

|              |                 |  |  |
|--------------|-----------------|--|--|
| <b>Total</b> | <b>\$525.00</b> |  |  |
|--------------|-----------------|--|--|

Balance from previous meeting \$115,534.00

Balance as of 8/13/19 \$115,009.00